

EndNote : Updates

Unfortunately, routine updates are required for EndNote, Reference Manager and Procite to work properly. New journals are created and journals change their instructions for authors. Databases change their download parameters. EndNote must respond to reflect these changes.

When **first** installing the software package, the newest Filters and Styles must be included. The newest Filter and Style folders are NOT on the EndNote CD from the Library, nor the EndNote version available to the MUSC Departmental Information Technicians (IT).

For **PC** users (this may vary with the operating system on the computer)

1. Double click on My Computer. Click on Local Disk (C:)
2. Select the Program Files folder.
3. Select the EndNote folder.
4. Locate and delete the Styles and the Filters folders (put in Recycle Bin)
5. Open a browser (Firefox, Internet Explorer) and go to <http://endnote.com>
6. Choose Support & Services from the menu bar at the top of the screen.
7. Locate "Output Styles" in the "Downloads" section. Then choose "More."
Click on "version 8 and up" in the first sentence. Save the file to the desktop or "My Documents" folder. This is a zipped folder.
8. Select "Import Filters" in the "Downloads" section. Choose "More." Click on "complete set" in the first sentence. Save the file to the desktop or "My Documents" folder. This is a zipped folder.
9. Unzip the folders and place these new folders into the EndNote program folder.

For **Macintosh** users (this may vary with the operating system on the computer)

1. Double click on the HD icon and choose the Applications folder.
2. Select the EndNote folder.
3. Locate and delete the Styles and the Filters folders (put in Trash Can)
4. Open a browser and go to <http://endnote.com>
5. Choose Support & Services from the menu bar at the top of the screen.
6. Locate "Output Styles" in the "Downloads" section. Then choose "More."
Click on "version 8 and up" in the first sentence. Save the file to the desktop or "My Documents" folder. This is a zipped folder.
7. Select "Import Filters" in the "Downloads" section. Choose "More." Click on "complete set" in the first sentence. Save the file to the desktop or "My Documents" folder.
This is a zipped folder.
8. Unzip the folders and place these new folders into the EndNote program folder.

If you don't have administrative privileges on your computer, you will need help from your IT.

NOTE: if there are known bugs and bug fixes, they will be posted on the Support & Services page at <http://endnote.com>

Journal Abbreviations

Some publishers require authors to use journal abbreviations in an article's bibliography. These abbreviations may not download or import properly from saved search sets into the EndNote library. Installing the University of Queensland's list of journal abbreviations **before** importing or creating citations will eliminate this. The EndNote expert at UQ keeps the list of abbreviations up to date on his website (more current than the EndNote website.)

1. Open a browser and go to
http://www.library.uq.edu.au/endnote/journal_terms.html
2. Select "display" in the appropriate journal abbreviations category.
3. Once the list is displayed, choose "Save" or "Save page as" from the File menu in your browser. Save the file to the desktop or to "My Documents" as a text file.
Do not change the filename.
4. Open the EndNote library.
5. From the Tools menu, choose "Open Term Lists" then "Journals Term List."
6. On the Terms Lists window, click on the "Lists" tab. Journals should be highlighted.
7. Select "Import List." Choose the file previously saved from the UQ site. The journal abbreviations will be imported and you can then close that box.
8. Repeat for additional journal lists from other categories if necessary.
9. Each time you create a new library, you will need to import the abbreviations.
(Either from UQ or from an EndNote library you already have.)

Note: For troubleshooting, see "*For more information on how to use this term list*" within each category on the University of Queensland's website.

For questions, please call:
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